

Thank you for attending CFGC's Parenting Class! We all contribute to a successful class experience. Please keep the following in mind:

Classroom Respect: *Please be respectful of all participants and staff in class.*

- Please be on time for class. The session is locked at 5:05pm and entry will not be permitted thereafter. Coming to class late is disruptive to leaders and participants. If participants are late you will not be able to enter the class through zoom.
- Do not interrupt or talk while someone else is talking. Everyone will have a chance to share.
- Turn all cell phones and other electronic devices off during class and put them away.
- Do not sleep during class.
- Do not eat during the session. A non-alcoholic beverage is permitted.
- There is NO tobacco use permitted during the telehealth session (e.g. smoking, dipping, chewing, E-cigs). NO alcohol or substance use tolerated.

Please do not include your children or any other family members in the session. There is no childcare available.

If disruption occurs, participant(s) will be asked to leave the classroom and will not receive credit for the class. **If you turn off your video or step a way you will be privately messaged. If you do not return or respond within in two minutes the class will be stopped and you will be asked to return. If you do not return you will be removed from the class. *****

Attendance If a participant misses two (2) classes in a row without a valid written excuse from a medical or other professional, s/he is required to start all classes over from the beginning, including payment(s).

Make every effort to attend all classes straight through 1-12. Should you miss class and believe you have extenuating circumstances, **it is your responsibility to call or email and speak with the class facilitator before the next class date and be prepared to email a written excuse from a professional as indicated above.**

Cancellations: Closings Child & Family Guidance Center follows the Sherman Independent School District. Currently CFGC is only providing telehealth session. In person session will not be held until further notice.

Participation: In order to obtain a certificate, attendees are expected to actively participate in class by reading handouts, watching related DVDs or videos, answering questions, and engaging in class discussions. Attendees who do not abide by participation requirements will not receive credit for the class.

It is your responsibility to abide by these expectations and guidelines!

Child & Family Guidance Center, as represented by the class facilitator and /or its staff, reserve the right to ask any class member to leave for failure to abide by the class expectations and guidelines above.